



**City of Kenora**  
**Committee of the Whole**  
**Minutes**  
**Tuesday, May 12, 2015**  
**9:00 a.m.**  
**City Hall Council Chambers**

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**A. Public Information Notices**

**As required under Notice By-law #144 -2007, the public is advised of Council's intention to adopt the following at its May 19, 2015 meeting:-**

- Council will amend its 2015 Capital Budget to withdraw funds from the Fleet Reserve in the amount of \$84,463.00 to offset the cost to Retrofit and Refurbish a Used Recycle Trailer
- Council will amend its 2015 Capital Budget to withdraw funds from the Fleet Reserve in the amount of \$12,105.00, (HST extra), to offset the cost of this purchase

**B. Declaration of Pecuniary Interest & the General Nature Thereof**

**1) On Today's Agenda**

**2) From a Meeting at which a Member was not in Attendance.**

Councillor McMillan declared an indirect pecuniary interest as it relates to agenda item number 1.8 regarding March 2015 financial statements as it relates to his spouse who is a member of the Police Services Board and this report reflects costs attributed to Police Services.

**C. Confirmation of Previous Committee Minutes**

**Resolution #1 - Moved by Councillor R. McMillan, Seconded by L. Roussin & Carried:**

That the following meeting minutes be confirmed as written and ordered filed:-

- Regular Committee of the Whole Meeting April 14, 2015
- Special Committee of the Whole Meeting April 17, 2015
- Special Committee of the Whole Meeting April 28, 2015
- Special Committee of the Whole Meeting April 29, 2015

**D. Deputations/Presentations**

**Dan Jorgensen – Making Kenora Home**

Mr. Jorgensen was present on behalf of Making Kenora Home to announce the release of our most recent report concerning homelessness in Kenora. While the audience the report was written for is far broader than Council alone, they are releasing it at the

Council meeting today to acknowledge the key role Council can play in ending chronic homelessness.

"A Way Forward – Housing the Chronically Homeless" consolidates past research, reports and recommendations made by Making Kenora Home as well as by the City of Kenora, the Kenora District Services Board and other sources. It identifies those goals that have been completely or partially met as well as those yet to be achieved and makes several further recommendations to help us move toward success. Further it identifies the stakeholders and investors in our community and presents a model designed to get everyone working together to achieve success. The report speaks for itself and only touched on a few key points and Mr. Jorgensen requested Council to read this report carefully, on their own, and take the recommendations to heart and begin working together to implement them.

There are many housing needs in Kenora and many people who are precariously housed or temporarily homeless and Making Kenora Home is still concerned about the big housing picture, but the focus of this report is the chronically homeless. Those people who are the most visibly homeless and vulnerable in our community.

Earlier this year we learned that once again the Fellowship Centre's Emergency Shelter is in a funding crisis and may have to close by this summer. Our report begins with an analysis of that situation and the first appendix to the report summarizes the history of the Fellowship Centre. The truth is, the Fellowship Centre was never meant to be an emergency shelter for people in a housing crisis, yet it, along with emergency services, continues to serve as our primary response for the chronically homeless. For all the reports and studies that have been done, we continue to manage homelessness rather than eliminate it through a Housing First approach and the Fellowship Centre, through the goodness of the people running it, bears a large share of the load.

The greater portion of the funds for the emergency shelter and the transitional housing set up in the basement of the Fellowship Centre is based on the number of people staying there. Every time someone finds a home, ODSP and/or Ontario Works payments move with them to pay rent somewhere else. In the meantime, the Fellowship Centre's operating costs remain the same whether they have 30 clients or 10. It is ironic and counterproductive that in their efforts to help people in crisis, the Fellowship Centre actually loses money by finding permanent housing for people in need and finds itself in danger of being forced to shut down the emergency shelter.

We do not want to confuse the goal of eliminating chronic homelessness with eliminating an emergency shelter in Kenora. There will always be a need for a place for people who find themselves in a crisis. What we need to do is find sustainable core funding to run a shelter and then strive to reduce the number of people requiring it and reduce the length of time they are there before we find permanent housing and supports for them.

The evidence that Housing First is the best approach to ending chronic homelessness is all around us. The Federal and Provincial governments, Making Kenora Home and the previous council's task force on housing have endorsed this approach and all around us there are success stories. Medicine Hat is very close to achieving their goal of eliminating chronic homelessness by having no one in their emergency shelter for more than 10 days before permanent housing has been found for them. They have achieved this in the space of 5 years and have housed 875 people in that time. Medicine Hat's mayor admits

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that his city has a number of income generating assets that a lot of other cities don't have, that have allowed them to invest in building housing and the provincial and federal governments have kicked in a good share of funding. A lot of what they are doing however doesn't involve a lot of money. For starters they set themselves a goal and a timeline of five years to achieve it. They also got everyone working together and made eliminating chronic homelessness in five years everyone's priority. They worked to get buy in from the city, the province, the volunteer groups and the social support agencies to make a coordinated attack on homelessness involving all the stakeholders.

We know who all our stakeholders and potential investors are. What we are lacking at this time is that goal of eliminating chronic homelessness in five years and despite the progress that we've made, we still don't have all the stakeholders and investors involved. If we can set that goal and bring everyone together we can raise the funds. We need to create proposals designed to meet the housing needs identified in this report and then start seeking the funding and being ready for it when it appears, because it's out there and we need to show that we've got our act together and go get it. If we wait for funding announcements to be made before we create our proposals we'll simply be left in the dust of more prepared competitors. We need to show that it's our turn and that we deserve it by being prepared and demonstrating that we have a solid plan with all the stakeholders on board.

We also need to think about building sustainable housing and start working with private enterprise. We can't rely solely on short term government funding. Mr. Jorgensen noted that he likes the direction the city has taken with the housing incentives proposed in the Keewatin Community Improvement Plan and encourage Council to consider expanding them to other parts of the city. Anything we can do to encourage private enterprise to invest in housing in Kenora is a plus for our community. We also need to find ways to make housing the chronically homeless profitable for investors and landlords.

Kenora has come a long way in the last ten years. Housing the chronically homeless has become a mainstream concern in our community and across the country and the benefits of a Housing First approach have been proven. All kinds of housing innovations are being created to address the lack of affordable housing and success stories are all around us. The time is right for Kenora to join them by eliminating a decade old problem in our community and the report provided contains viable recommendations for doing just that.

Council thanked Mr. Jorgensen for his deputation and a copy was left with the Clerk for electronic distribution to Council.

### **Mike Greaves – Lake of the Woods Development Commission**

Mike Greaves was present to report on the Lake of the Woods Development Commission Q1 Report. He referenced other members of the Commission and staff who were present and part of the team achieving the Commission's successes.

Last year, over 2000 people in the community participated in the City's Vision 20/20 strategic planning process and identified economic growth as their number one priority. Our mandate is to work with Council and other Lake of the Woods area partners to implement that Plan, particularly in the areas of business and tourism development.

Last week, Kenora and Lake of the Woods were declared a top 11 boating destination by Boatsmart Canada, putting us well on the way to becoming North American's Premier Boating Destination. The awareness of Lake of the Woods as a boating destination stemmed from the Boating Familiarization Tour that Tourism Kenora initiated last summer with Ontario Tourism Marketing Partnership Corporation and Boatsmart Canada. Q1 Tourism and Special Events highlights include a very successful Winter Carnival, a Winter Tourism marketing campaign focused on specific local winter experiences, the Launch of the Northern Nature Traders Exhibit at the Discovery Centre and a successful second year of the Winter Bites Promotion.

We are working with Confederation College on an Innovation Manufacturing HUB to support the growth and development of Kenora's manufacturing sector. Small manufacturing is an area of growth for Kenora. It currently comprises 7% of Kenora's GDP and is a \$42 Million part of our economy. In 2015, we will be completing a Manufacturing Sector Profile in partnership with Confederation College to identify Kenora's value proposition and growth opportunities in this sector.

Housing has been identified as a need in the community. We are working with several local and Winnipeg developers interested in developing housing projects in Kenora. Some of these are targeting the affordable housing market and others are focused on developing more options for seniors housing such as seniors apartments and Assisted Living facilities. In Q1, two funding proposals were submitted for the development of an Age Friendly Plan and a Seniors Housing Forum. These projects were developed by the Kenora Age Friendly Steering Committee which is comprised of 15 community partner organizations focused on seniors.

Construction is a \$36 Million part of our local economy. Last year, Kenora's building department issued 300 building permits valued at \$16 Million. New homes account for 22% of that and commercial construction is another 22% of that, including new commercial construction, renovations and additions. 1/3 of construction was in the public sector on government and institutional spending.

During Q1 2015, visitor numbers were up 17% at the Discovery Centre compared with Q1 2014. (426 visitors during Q1 2015 vs. 364 during Q1 2014)

We ran a winter advertising campaign from January 26<sup>th</sup> to March 8<sup>th</sup>. This Campaign included \$2,500 leveraged from the Kenora Hospitality Alliance. The 2015 winter campaign differed slightly from previous campaigns. For this campaign we chose to focus on 4 specific events and attractions happening in Kenora this winter. We focused on the Curling Playdowns, Winter Bites, Mount Evergreen and the Winter Carnival.

During the first 3 months of 2015 there were:

1,279 unique visitors to the Stay in Kenora Website (1,166 in 2014 and 1,165 in 2013)

5,538 total visitors to the Stay in Kenora Website (6,744 in 2014, and 7,750 in 2013)

The fact that there was an increase in unique visitors is positive as it indicates that more new users are visiting the site as a result of our advertising and our message is being communicated to a larger number of people. The total visit stats are lagging but this is due in part to the fact that StayinKenora.com did not receive the full brunt of the campaign. Many of the social media ads were directed to the specific events and websites themselves. This is clearly evident when one looks at the stats for the Winter

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Carnival website. In 2015 there were a total 4,759 visits to that website compared to 2,852 in 2014 and 2,744 in 2013. Overall we are happy with the awareness and results achieved by this campaign.

In Q1 the Tourism Committee redefined its Special Events granting Process. They moved to a scale that better aligns with the priorities outlined in the Tourism Strategy. The new granting process focuses more on shoulder and winter season events. At the March 31, 2015 grant deadline, the Tourism Committee received 14 applications requesting \$31,500 in funding (Compared with 12 applications requesting \$32,000 in funding in 2014). The Tourism Committee has \$20,000 in grants to distribute and every 2015 application was provided with some level of funding, according to how their event rated against our scale. All of the 2015 funding was allocated.

This was the second year for Winter Bites restaurant promotion during the month of February. Year 2 saw the addition of a lunch option, which proved to be quite popular. There were 9 participating restaurants this year. Restaurants and participants overall were happy with the event. It is estimated that during the month of February over 1,500 Winter Bites Meals were served in these 9 restaurants. Tourism Kenora received 42 completed passports.

The 2015 Winter Carnival took place March 6-8. On the whole, we had above average attendance, due in part to the more favorable weather but also because of the increase in events offered. There was a tremendous amount of Community support this year, with more organizations stepping up to put on events on Carnival weekend. The weekend was laid out differently this year, community events on Saturday saw people moving about from downtown, to Mt. Evergreen, Rabbit Lake, and Rideout Community Centre. While Sunday's events were focused on the Whitecap and the Harbourfront in general, bringing record numbers out to participate in Free Family Entertainment.

On February 10, 2015 we launched the Northern Nature Traders Exhibit at the Lake of the Woods Discovery Centre. This is a partnership arrangement with Science North that helps Tourism Kenora to achieve its goal of further animating the Discovery Centre and enhancing it with activities and exhibits which engage both visitors and local residents.

Mr. Greaves concluded his presentation with two requests of Council. The Strategic Plan Corporate Action 1.1 reads: The City will provide clear and decisive leadership on all matters of economic growth in Kenora and the surrounding district. The Lake of the Woods Development Commission board invites all of council to a working meeting. This meeting would include all members of the Board and Council where they would meet and work on this action plan and enhance the conversation on economic development. The second request is for Council to be strong leaders you must act promptly. If we don't exceed expectations we won't see the investors here we want to attract. Council needs to empower our competent staff to make good business decisions for the City and they need to be prompt decisions to move us forward.

Mayor Canfield thanked Mr. Greaves for his presentation and a copy was left with the Clerk.

## **E. Reports:**

### **1. Business Administration**

**Councillor R. McMillan – Chair**

#### **1.1 Section 357 Tax Appeal**

**Recommendation:**

That Council hereby approves Section 357 tax adjustments with potential refunds totaling \$8,291.58.

**Recommendation Approved.**

#### **1.2 2015 BIZ Levy**

**Recommendation:**

That Council hereby approves the Harbourtown Centre Business Improvement Board budget request in the amount of \$50,000 representing the 2015 Business Improvement Board levy; and further

That Council hereby gives three readings to a By-law to adopt the estimates for funds to be raised for 2015 on behalf of the Harbourtown Centre Business Improvement Board; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to formally adopt the 2015 Business Improvement Board Levy at its May 19, 2015 meeting.

**Recommendation Approved.**

**Discussion:** Council questioned if the BIZ would be submitting detailed information on their expenditures and of their projects that were undertaken in the previous year along with a detailed plan for the upcoming year. CAO Karen Brown clarified that it would be useful for them to submit/present a report on what they did in the past, and it would bring further exposure to the BIZ group as well. Council representative Councillor Reynard noted that they were underspent in 2014 but suggested that it is a good idea to have an idea from them ahead of time what they are looking at for the upcoming year for projects. It was suggested that they submit a plan at the time they submit their funding requests and possibly make a presentation to Council. It was further suggested a quarterly update on their things could be a good thing with positive messaging on all their work in the downtown area.

#### **1.3 Buskers By-law**

**Recommendation:**

That Council of the City of Kenora gives three readings to a bylaw to regulate busking in the City of Kenora.

**Recommendation Approved.**

**Discussion:** It was noted that some of the issues that may have come forward in the past concerning busking this bylaw will provide an avenue for enforcement to deal with any issues that may come forward in the future.

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#### **1.4 Q1 Approved Contracts and Expenditures**

##### **Recommendation:**

That Council hereby receives the information report of Lauren D'Argis, Corporate Services Manager dated March 2, 2015 with respect to contracts awarded within the Manager's approved limits for January to March 2015.

##### **Recommendation Approved.**

#### **1.5 Forestry Resolution of Support**

##### **Recommendation:**

Whereas the forest products sector is Ontario's second largest industrial sector that has been growing a stronger greener Ontario for generations; and

Whereas Ontario's renewable natural resource supports 200,000 direct and indirect jobs in over 260 communities; and

Whereas all forest product companies operating in Ontario are governed by a world-class forest management regime, the Crown Forest Sustainability Act (CFSA) with its obligatory environmental standards and under this stringent regime, all forest products made in Ontario are sustainable; and

Whereas the objective of sustainable forest management is to maintain or to improve the long-term health of forest ecosystems, so that the generations of today and tomorrow can enjoy the environmental, economic and social benefits of such ecosystems; and

Whereas in Ontario less than 0.5% of the forest in the Boreal region is sustainably harvested annually and 44.2% of the forest in the Boreal is unavailable for harvest; and

Whereas organized activist campaigns targeted at forest products sourced from Canada's Boreal forest are negatively impacting local economies and threatening the future livelihoods of hardworking citizens in Northwestern Ontario; and

Whereas Kenora supports Quebec's Boreal Forest Alliance's objective to inform organizations running negative campaigns of the negative effects of their actions and activist campaigns where these campaigns are based on ideology and misinformation and not on good science and sustainability;

Therefore Be it Resolved that these organizations be made aware and held accountable for the impacts of their campaigns that cost Ontario forest companies their customers, their reputations and their viability as well as the damaging consequences to forestry workers, their families and their communities in Northwestern Ontario; and further

That these organizations cease and desist all campaigns targeting consumers of renewable forest products sustainably harvested from Ontario's Boreal Forest region as trees are the only renewable building product; and further

That a copy of this resolution be sent to Kathleen Wynne, Premier of Ontario; Greg Rickford, Minister of Natural Resources, Canada; Philippe Couillard, Premier of Québec;

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Bill Mauro, Minister of Natural Resources and Forestry; Michael Gravelle, Minister of Northern Development and Mining; David Oraziotti, Minister of Government and Consumer Services; Ontario Forest Industries Association.

**Discussion:** Mayor Canfield noted that he made some amendments to the original resolution that was presented in April and provided a great deal of background information to Council to consider this current resolution at the table. Several councillors made reference that during the April discussion it wasn't that they don't support the forest industry, they 100% do, it was only that they did not have enough time to read and research the resolution before giving approval. Some members of Council still have concerns with some of the wording in the resolution before them today. The words "cease and desist" are concerning as there is no information that supports a Council to have these words in a resolution. Mayor Canfield expressed that this is about forestry in our community. Council agreed that members would be comfortable supporting an amended recommendation that strips out the "cease and desist" clause and insert a new paragraph which highlights supporting local forestry.

**Amended Recommendation:**

Whereas the forest products sector is Ontario's second largest industrial sector that has been growing a stronger greener Ontario for generations; and

Whereas Ontario's renewable natural resource supports 200,000 direct and indirect jobs in over 260 communities; and

Whereas all forest product companies operating in Ontario are governed by a world-class forest management regime, the Crown Forest Sustainability Act (CFSA) with its obligatory environmental standards and under this stringent regime, all forest products made in Ontario are sustainable; and

Whereas the objective of sustainable forest management is to maintain or to improve the long-term health of forest ecosystems, so that the generations of today and tomorrow can enjoy the environmental, economic and social benefits of such ecosystems; and

Whereas in Ontario less than 0.5% of the forest in the Boreal region is sustainably harvested annually and 44.2% of the forest in the Boreal is unavailable for harvest; and

Whereas organized activist campaigns targeted at forest products sourced from Canada's Boreal forest are negatively impacting local economies and threatening the future livelihoods of hardworking citizens in Northwestern Ontario; and

Whereas Kenora supports Quebec's Boreal Forest Alliance's objective to inform organizations running negative campaigns of the negative effects of their actions and activist campaigns where these campaigns are based on ideology and misinformation and not on good science and sustainability;

Therefore Be it Resolved that these organizations be made aware and held accountable for the impacts of their campaigns that cost Ontario forest companies their customers, their reputations and their viability as well as the damaging consequences to forestry workers, their families and their communities in Northwestern Ontario; and further



That the City of Kenora supports the local forest industry built on sustainable forestry practices; and further

That a copy of this resolution be sent to Kathleen Wynne, Premier of Ontario; Greg Rickford, Minister of Natural Resources, Canada; Philippe Couillard, Premier of Québec; Bill Mauro, Minister of Natural Resources and Forestry; Michael Gravelle, Minister of Northern Development and Mining; David Oraziotti, Minister of Government and Consumer Services; Ontario Forest Industries Association.

**Amended Recommendation Approved.**

**1.6 Housing Pillar Committee Appointment**

**Recommendation:**

That Council of the City of Kenora appoints Councillor Louis Roussin to the Substance Abuse and Mental Health Task Force Housing Pillar Committee for a term at the pleasure of Council.

**Recommendation Approved.**

**1.7 HR Recruitment Policy**

**Recommendation:**

That Council hereby approves the City of Kenora Recruitment Policy HR-1-1; and further

That Council give three readings to a by-law to amend the Comprehensive Policy Manual for this purpose.

**Recommendation Approved.**

**Discussion:** Council questioned if the recruitment policy should also reference the disciplinary means and methods. It was explained that the City has extensive HR policies currently in place and that all of these policies will be under review over the next year. The urgency of this policy being reviewed at this time is that we are in the process of hiring a new senior manager so we needed to ensure that this hiring practice was clear in the policy.

**\*Councillor McMillan turned the meeting over to Dan as he declared a pecuniary interest regarding agenda item Number 1.8**

**1.8 March 2015 Financial Statements**

**Recommendation:**

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora as March 31, 2015.

**Recommendation Approved.**

**\*The meeting was returned to Councillor McMillan following item number 1.8**

**1.9 MTO Support on Highway Directional Signage**

**Recommendation:**

Whereas tourism in Northern Ontario is a key economic driver for all communities; and

Whereas Tourism Northern Ontario (TNO) is one of 13 Regional Tourism Organizations (RTOs) funded by the Ontario Ministry of Tourism, Culture and Sport that coordinates, aligns and invests in sub-regional programs and leads in the co-ordination of marketing, product development, workforce and industry training and investment attraction with the ultimate goal of doubling tourism receipts in our region by 2020; and

Whereas TNO is by far the largest tourism region in terms of its size which is larger than all of the other regional tourism organizations combined with the geographical distance between most communities quite large, especially in Northwestern Ontario; and

Whereas the Canadian Tourism Industry released a report in 2013 which states that 81% of Canadian tourism comes from Canadian travellers and spend \$65.8 billion dollars in their travels; and

Whereas the Province has closed many of our Provincial Tourism Centres in the Northern Ontario area which further eliminates the promotion of our northern communities to travellers across Canada; and

Whereas the Province needs to recognize this important expanding industry and assist Northern Municipalities in any way they can with diverting travellers into their communities;

Therefore be it Resolved that Council of the City of Kenora hereby requests Tourism Northern Ontario (TNO) to petition the Ministry of Transportation and the Ministry of Tourism, Culture and Sport on replacing the current Highway signage that encourages travellers to bypass communities that are not located directly on the Trans Canada Highway with Highway signage that promotes and reflects stopping in each community that travellers reach; and further

That this signage reflect key messaging that directs travellers into the downtowns of Northern Ontario Communities and conveys the message that doing so will not disrupt visitor travels.

### **Recommendation Approved.**

**Discussion:** Council discussed travel in other areas and the fact that there is often signs that say "business loop" or "scenic route" that directs traffic into communities rather than intentionally around. Somehow when the bypass was developed it was named 17A which was not the best for this highway. It is simple enough to say that it is highway 17 as the bypass around Kenora, and indicate that into Kenora is the connecting business loop. There needs to be signage that tells people that Kenora has all the services in the area and that there are no services along the bypass. Without the tourist information centre on the highway travellers do not know that there are amenities in Kenora. We need to lobby MTO on both ends that this will make a significant difference in attracting new people into Kenora.

## **1.10 NOHFC Funding – Event Centre Business Case**

### **Recommendation:**

That Council gives three readings to a by-law to authorize the execution of an agreement between the Northern Ontario Heritage Fund and the Corporation of the City of Kenora for funding related to the business case and drawings for the Kenora Event Centre; and further

That the Mayor and Clerk be authorized to execute this agreement.

### **Recommendation Approved.**

**Discussion:** Council requested clarification on the budget for this project. The overall project is up to maximum of \$80,000 which \$50,000 is from NOHFC \$25,000 is from the "Just Add Ice: event fundraising leaving a remaining \$5,000 needed. The works won't continue until the entire 50% has been achieved. It was noted that the committee still has one application pending on this fundraising from another funding source and once we hear back from the additional funder we will know if we can proceed. The committee has been given direction to take the original proposal for the RFP and bring to current so that once we know if we have all the funding, then the plan will go out for proposals immediately.

## **1.11 Provincial Legislative Framework for Waste Recovery**

### **Recommendation:**

Whereas municipalities have no control over the form of municipal solid waste that is generated from packing and products that enter their jurisdiction; and

Whereas municipal taxpayers bear more than 50% of the cost of waste disposal and recycling of packaging and printed paper in the waste stream, which products are increasingly complex, multi-material and expensive to recycle, reclaim or dispose of; and

Whereas the Minister of the Environment and Climate Change has committed to replacing the current waste diversion legislation, but has not yet introduced replacement legislation to the legislature; and

Whereas producer responsibility provides that producers be responsible for 100% of the costs of certain designated wastes for full cost of end-of-life management for such products and packaging; and

Whereas municipalities should not have to bear the cost of managing the disposal of these materials; and

Whereas waste is a valuable resource; and

Whereas producer responsibility would provide considerable savings to Kenora residents and grow the local economy as producers innovate to reduce waste, develop more easily recyclable packaging and work with municipalities on better ways to collect and process it; and

Whereas increased recycling and reclamation could add 13,000 good, high-quality jobs in Ontario and contribute more than \$1.5 billion every year to Ontario's economy;

Therefore be it resolved that the City of Kenora calls on the Ontario Government to introduce legislation to replace the Waste Diversion Act with a system based on full Producer Responsibility, ensuring that producers are responsible for 100% of the end-of-life costs of designated waste, and that producers need to work with the municipal sector on those Producer Responsibility programs that affect the municipal integrated waste management system so that municipalities are fairly compensated for services provided to manage designated waste that enters the municipal system.

**Recommendation Approved.**

**1.12 Various Committee Minutes Approval**

**Recommendation:**

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- February 26 – Heritage Kenora Committee
- March 25 – Kenora Public Library Board
- March 31 – Harbour Advisory Committee
- March 31 – Harbour Advisory Committee (public session)
- April 14 – Event Centre Committee
- April 23 – Lake of the Woods Museum Board; and further

That these Minutes be circulated and ordered filed.

**Recommendation Approved.**

## **2. Community Services**

**Councillor D. Reynard, Chair**

**2.1 Keewatin Memorial Arena Restoration Agreement**

**Recommendation:**

That further to Council accepting the tender of Quinan Contracting related to the Keewatin Memorial Arena rehabilitation project, authorization is hereby given for the Mayor and Clerk to execute an agreement between the Corporation of the City of Kenora and Quinan Contracting Ltd.; and further

That three readings be given to a by-law for this purpose.

**Recommendation Approved.**

**2.2 Kenora Baseball League Lease Agreement**

**Discussion:** This matter was deferred to the May 19, 2015 meeting from the April 21, 2015 Council. This matter will be deferred indefinitely until the two parties are comfortable with a new draft agreement for consideration. It was noted that one of bigger hold ups on the agreement is the insurance to make sure that the insurance is in

place and to ensure that we are looked after in terms of risk management. The City will continue maintenance on the ball diamonds and will continue the bookings in the new agreement.

### 3. Economic Development – No Reports

Councillor M. Goss, Chair

### 4. Emergency Services – No Reports

Councillor C. Wasacase, Chair

### 5. Operations

Councillor L. Roussin, Chair

#### 5.1 Retrofit and Refurbish Used Recycle Trailer

##### **Recommendation:**

That Council hereby authorizes the retrofit and refurbish of a used compactor trailer in the amount of \$84,463.00, (HST extra); and further

That Council hereby authorizes the additional allocation of \$84,463.00 (HST extra), the City portion, to be funded through the Fleet Reserve Fund; and further

That public notice is hereby given that Council intends to amend its 2015 Capital Budget at its May 19st, 2015 meeting to withdraw funds from the Fleet Reserve Fund, in the amount of \$84,463.00, (HST extra), to offset the cost of the retrofit and refurbish; and

That the quote received for the genuine part, from Nexgen Municipal, Burlington, Ontario, for the retrofit and refurbish, be received:-

Nexgen Municipal                      \$84,463.00 (HST extra); and further

That the quote submitted by Nexgen Municipal, Burlington, Ontario, in the amount of \$84,463.00 (HST extra) be hereby accepted.

##### **Amended Recommendation:**

That Council hereby authorizes the retrofit and refurbish of a used compactor trailer in the amount of \$84,463.00, (HST extra); and further

That Council hereby authorizes the additional allocation of \$84,463.00 (HST extra), the City portion, to be funded through the Fleet Reserve; and further

That public notice is hereby given that Council intends to amend its 2015 Capital Budget at its May 19st, 2015 meeting to withdraw funds from the Fleet Reserve, in the amount of \$84,463.00, (HST extra), to offset the cost of the retrofit and refurbish; and

That the quote received for the genuine part, from Nexgen Municipal, Burlington, Ontario, for the retrofit and refurbish, be received:-

Nexgen Municipal \$84,463.00 (HST extra); and further

That the quote submitted by Nexgen Municipal, Burlington, Ontario, in the amount of \$84,463.00 (HST extra) be hereby accepted.

**Amended Recommendation Approved.**

**Discussion:** The word "Fund" needs to be removed from the original resolution.

**5.2 Trackless Sidewalk Broom Attachment**

**Recommendation:**

That Council hereby authorizes the purchase of a 60" x 32" diameter angle sweeper (Trackless MT6 sidewalk broom attachment), in the amount of \$12,105.00, (HST extra); and further

That Council hereby authorizes the additional allocation of \$12,105.00, (HST extra), to be funded from the Fleet Reserve Fund; and further

That public notice is hereby given that Council intends to amend its 2015 Capital Budget at its May 19st, 2015 meeting to withdraw funds from the Fleet Reserve Fund, in the amount of \$12,105.00, (HST extra), to offset the cost of this purchase; and further

That the quote received for the genuine part, from Joe Johnson Equipment, for the supply of a 60" x 32" diameter angle sweeper, be received:-

Joe Johnson Equipment \$12,105.00 (HST extra); and further

That the quote submitted by Joe Johnson Equipment, Barrie, Ontario, in the amount of \$12,105.00 (HST extra) be hereby accepted.

**Amended Recommendation:**

That Council hereby authorizes the purchase of a 60" x 32" diameter angle sweeper (Trackless MT6 sidewalk broom attachment), in the amount of \$12,105.00, (HST extra); and further

That Council hereby authorizes the additional allocation of \$12,105.00, (HST extra), to be funded from the Fleet Reserve; and further

That public notice is hereby given that Council intends to amend its 2015 Capital Budget at its May 19st, 2015 meeting to withdraw funds from the Fleet Reserve, in the amount of \$12,105.00, (HST extra), to offset the cost of this purchase; and further

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Joe Johnson Equipment \$12,105.00 (HST extra); and further

That the quote submitted by Joe Johnson Equipment, Barrie, Ontario, in the amount of \$12,105.00 (HST extra) be hereby accepted.

**Discussion:** The word "Fund" needs to be removed from the original resolution.

**Amended Recommendation Approved.**

### **5.3 Water Wastewater Systems Monthly Summary Report – March 2015**

**Recommendation:**

That Council of the City of Kenora hereby accepts the March 2015 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by Biman Paudel, Water and Sewer Supervisor, Ryan Peterson, Water Treatment Plant Operator and Gord St. Denis, Wastewater Treatment Plant Operator.

**Recommendation Approved.**

**Discussion:** Operations Manager, Rick Perchuk made Council aware that there is a problem with the difference between the flows and the water reads that are coming in. The average for 2014 was a 30% difference meaning that we are treating and putting out more water than we are measuring to our customers. There are breakages and leaks that do factor in to the variances, but this can't account for it all. We only read bi-monthly so it is difficult to find the variations from month to month. From an operational point of view, Mr. Perchuk feels the system is tight, but from a numbers point of view, it isn't what we would like to see. He noted that the department is looking at breaking the community into zones to see if they can determine where this loss is coming from. The water treatment plant does monitor pressures and they cannot find the location either at this point.

## **6. Property & Planning** **Councillor S. Smith, Chair**

### **6.1 2015 Harbourfront Food Vendor Contract**

**Recommendation:**

That further to a call for proposals for the City's 2015 Mobile Food Program by the Property & Planning Department Council of the City of Kenora hereby accepts Smiling Hounds Holdings Inc., operating as Ye Olde Chip Truck, as vendor on the Kenora Harbourfront; and further

That in accordance with the Request for Proposal Council hereby accepts the above food vendor to operate at the Kenora Harbourfront for the 2015 season; and further

That three readings be given to a by-law authorizing the Mayor and Clerk to execute the required contract for the vendor.

**Recommendation Approved.**

### **6.2 Keewatin Community Improvement Plan (CIP) Project Area**

**Recommendation:**

Whereas Section 28 of the Planning Act permits municipalities to designate by by-law a "community improvement project area" and prepare and adopt a community improvement plan (CIP); and

Whereas community improvement plans may include financial incentives that are legislated under Section 365.1 of the Municipal Act; and

Whereas Section 8.2 of the City of Kenora Official Plan establishes policies for Community Improvement Plans and identifies Keewatin as a candidate area for a Community Improvement Plan; and

Whereas Section 8.2 of the 2015 Official Plan adopted by Council and forwarded to the Minister of Municipal Affairs and Housing retains Section 8.2 in its current form, with a wording revision to reference Council's intention to pass a By-law for Community Improvement Plan in Keewatin;

Now therefore be it resolved that, subject to there being no appeal received by June 10, 2015, Council of the City of Kenora give two Readings to adopt a by-law for the Keewatin Community Improvement Plan.

### **Recommendation Approved.**

**Discussion:** The Planning Department held an additional public meeting last week that was very well attended. A comment was received from someone in the housing business seeking clarity on what the intent is to define what the affordable housing is. Buy in from the private sector is what the success of this is dependent on. Planning noted that after speaking with the Ministry of Municipal Affairs and Housing Council should only pass two readings to the bylaws otherwise they would need two appeal periods for the Zoning, Official Plan, CIP and CIP area. When the Official Plan comes in Council can then give the third and final readings at that time.

It was noted that from the presentation this morning by the Making Kenora Home Committee, that rental amounts need to be in around the 60-75% area of the market average whereas the generic number used is 80% which is established by CMHC or the Minister. It was suggested that we leave that number generic so that annually when staff are receiving applications they can use what is current. The Keewatin CIP meets the goals and objectives of Council, province and other resource agencies in the City. In order for us to achieve what we want to in the CIP area we need to focus on incentives. It is critical for the community to understand that we can only offer these incentives in the designated CIP area.

### **6.3 Official Plan and Zoning By-Law**

#### **Recommendation:**

Whereas the City of Kenora Official Plan came into effect August 19, 2010; and

Whereas Section 26 of the Planning Act requires that official plans be revised at least every five years to ensure consistency with the Provincial Policy Statement (PPS) and provide policies to plan for projected population growth; and

Whereas a Special Meeting of Council was held on April 21, 2015 to discuss proposed changes to the Official Plan and Zoning By-law; and



Whereas a Statutory Public Meeting was held on April 21, 2015 to allow members of the public to provide comments on the proposed changes to the Official Plan and Zoning By-law; and

Whereas, Council of the City of Kenora deems it necessary and expedient to adopt a new Official Plan; and

Whereas Section 26 of the Planning Act requires that Zoning By-laws be revised within three years after a new official plan is in effect;

Now Therefore Let it be Resolved that Council hereby gives three readings to a by-law to adopt the Official Plan; and further

That the City of Kenora forward the Official Plan, as adopted, together with the "Record" as required under the Planning Act, to the Minister of Municipal Affairs and Housing for final approval; and further

That the Council of the City of Kenora give 1st and 2nd Reading of the City of Kenora Zoning By-law, including text and associated schedules (maps), as approval in principle, pending Ministerial approval of the Official Plan; and further

That Council of the City of Kenora adopts the new Comprehensive Zoning by-law and repeals Zoning By-law Number 160-2010 after the third and final Reading.

**Recommendation Approved.**

**Discussion:** Councillor Roussin questioned the need to allow for secondary units in R1 properties. When the City adopted the current Official Plan, it wasn't mandated that we allow for secondary units, however, it was included. Municipalities still have that option and he believes that the City does not need to include these in the R1 area.

The Planning department clarified that the province has mandated secondary units but it is up to the municipality what areas these are accepted in. Planning did seek legal opinion on this and followed some parameters to offer the opportunity to provide secondary dwelling units. It was noted that some popular subdivisions in the City only have one point of entry, and a secondary egress in these areas is a good point and should be reviewed regardless.

**6.4 Lease Agreement – Lake Navigation (Kenora) Ltd.**

**Recommendation:**

That Council of the City of Kenora hereby authorize the Mayor and Clerk to enter into a lease agreement with Lake Navigation (Kenora) Ltd., authorizing under Land Use Permit No. 169, to occupy and use Federal Water Lot Location CL-4631 on Lake of the Woods, Kenora, Ontario; and further

That the appropriate bylaw be passed for this purpose.

**Recommendation Approved.**

## **6.5 Lease Agreement – Environment Canada**

### **Recommendation:**

That Council of the City of Kenora hereby authorize the Mayor and Clerk to enter into a lease agreement with Her Majesty the Queen, in Right of Canada, represented by the Minister of the Environment for the use of property located at the southeast corner of Dick Banning location, Plan 23R-4158, Part 1 in the City of Kenora, Ontario; and further

That the appropriate bylaw be passed for this purpose.

**Recommendation Approved.**

## **6.6 Rotary Splash Park Tax Receipt Request**

### **Recommendation:**

That Council of the City of Kenora hereby authorizes the issuance of tax receipts for any donation of \$75 or greater made to the City of Kenora between May 1, 2015 and July 1, 2019, unless otherwise specified due to early project completion, to be used specifically towards the Rotary Splash Park to be built at Norman Park.

**Recommendation Approved.**

## **6.7 Variance Granted By-Law #150-2010 – Keeping of Animals**

### **Recommendation:**

That Council receives the exemption report of a variance granted by administration under bylaw number 150-2010.

**Recommendation Approved.**

## **6.8 Site Plan Amendment – Deadhead Developments Inc. (WSL)**

### **Recommendation:**

That the Mayor and Clerk of the City of Kenora be authorized to execute Schedule 1 (Drawing A0.1 Rev 5 – March 23, 2015) to an application to amend a site plan agreement between Deadhead Developments Inc.; and further

That the appropriate bylaw be passed for this purpose.

**Recommendation Approved.**

## **F. Other**

- Councillor Goss pointed out the new tourism brochure that is being released in the Kenora Enterprise "Kenora's Guide to Tourism". This brochure is targeted at the local residents who may have visitors with them over the summer months and a guide in all the things to do with them during their stay.
- Councillor Goss reminded everyone about the "Welcome Back" ad and campaign that is currently running that welcomes all summer residents back.
- On Monday, May 25<sup>th</sup> the wildlife rescue exhibit will begin at the Lake of the Woods Discovery Centre. This is a 3,000 square foot exhibit and will be something to see.

## **G. Proclamations**

Mayor Canfield then read the following proclamations:

- Lyme Awareness Month (May 2015)
- Seniors Week (June 7 – 13)
- Nursing Week (May 11-17)

## **H. Next Meeting**

- Tuesday, June 16, 2015

## **I. Adjourn to Closed**

### **Resolution #2 - Moved by Councillor R. McMillan, Seconded by L. Roussin & Carried:**

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Committee to move into a Closed Session at 11:24 a.m. to discuss items pertaining to the following:-

- i) **Personal Matter about an Identifiable Individual (3 items)**
- ii) **Disposition of Land (4 items)**

## **J. Reconvene to Open Meeting**

Council reconvenes to open session at 1:32 p.m. with the following reports from its closed session:-

### **Lakeshore Hotel Lease Agreement**

#### **Recommendation:**

That Council of the City of Kenora give three readings to a bylaw to a enter into an offer of purchase/sale or lease with Laura and James Bartel o/a The Lakeshore Hotel; and further

That the Mayor and Clerk be authorized to execute the agreement.

### **Purchase of Municipal Property – Henton**

#### **Recommendation:**

That the Council of the City of Kenora hereby declares a portion of property lot abutting 506 James Road and described as CON 1M PT LOC D666 RP23R 3943 PART 1 PCL 30717, as surplus to the needs of the municipality; and further

That the purchaser must make formal application to purchase the lands; and further

That it will be the responsibility of the applicant's solicitor to ensure that the legal description is valid and can be used to convey the lands; and that if a survey is required, the City of Kenora will issue instructions; and further

That in accordance with the Notice By-law, arrangements be made to advertise the sale of the subject lands for a two week period; and further

That once the advertising process has been completed Council give three readings to a by-law to authorize the sale of land to Donald A. Henton, being the property owner, as a lot addition (consolidation via merger agreement) for a sum of \$1000 or market value (established by

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Century 21 – Reynard Real Estate), whichever is more, plus survey and all other associated costs.

### **K. Close Meeting**

Meeting adjourned at 1:34 p.m.